

Member, Board of Directors Letter of Agreement



As an Officer or Member of the Board of Directors of the American Diabetes Association ("Association"), I am fully committed to the mission and have pledged to help carry it out. I understand that my duties and responsibilities include the following:

1. I assume the fiduciary and legal responsibilities of an Officer or Member of the Board. I will act in accordance with the bylaws and operating principles outlined in orientation and understand that I am responsible for the health and well-being of the Association.
2. I will take an active part in establishing and overseeing the Association's policies and programs.
3. I will engage in the budget review process and take an active role in approving and monitoring the Association's budget.
4. I accept the responsibility to raise or contribute a minimum amount of funds for each year of my service as an Officer or Member of the Board. As a Member of the Board, I will raise or contribute a minimum of \$5,000 for each year of service. If I serve as an Officer, I will raise or contribute a minimum of \$10,000 for each year of service.
5. I will actively participate in fundraising and mission activities that are most suited for me as determined by me and those in charge of the Association's fundraising and mission elements. Agree to do my best and to help raise as much money as I can.
6. I will actively promote (and, when requested, represent) the Association at community activities and will introduce staff to community leaders.
7. I will prepare for and attend Board meetings. I will make myself available for phone consultation (as needed) and serve on at least one national committee.
8. I agree to abide by the letter and spirit of the conflict of interest policy. I will act in the best interest of the Association, placing the well-being of the Association ahead of competing personal and professional goals. I will inform the Board at any time that I perceive an actual or potential conflict of interest.
9. If I am not able to meet my obligations as an Officer or Member of the Board, I will discuss my situation with the Chair of the Board.
10. As an Officer or Member of the Board, I will carry out the above agreements to the best of my ability.

Signed _____ Date: _____
BOARD MEMBER

Received by: _____ Date: _____
CHAIR OF THE BOARD